

**Friends Association of Great Chart Primary School - Annual General Meeting**  
**Tuesday 14th January 2025 7pm in the Community Room**

**1. Present**

Amanda Oliver, Khadija Hamid, Kate Brown, Sarah-Marie Collins, Natalie Phillips, Wendy Pang, Paula High, Jenny Thomas, Sally Windle, Vicki Prigmore, Hayley Evison, Michelle Noakes, Alice Panagopoulos, Shelly King, Claire Tanton, Samuel Ogbaide, Jill Collins, Nicola Bellman, Jennifer Keen, Dalia Abou Khair.

**2. Apologies for absence**

None

**3. Conflicts of Interest**

Nicola Bellman – Governor at Goats Lees Primary School, Trustee of Towers Tiny Tots

**4. Minutes From The Previous AGM**

Minutes were accepted as a true record of the meeting with no matters arising.

**5. President's Report**

Thank you so much for coming this evening and welcome to you all.

Wow, what can I say? There is so much to celebrate and be grateful to you for! The Friends' Association has grown from strength to strength this year, putting on some incredible events and raising a huge amount of money for the school. New this school year has been The Teddy Bears Picnic, PJ parties and the Christmas Fair- all being really popular and very well supported. Also the Amazon Wish List has been really effective and has provided classes with lots of little treats.

The school is grateful to everyone for the part they play in this, however big or small. We really do appreciate the extras we can provide for the children and the work you do helps to provide this. Thank you to you all.

I would also like to say a huge 'thank you' to Amanda, the Chair of the Friends' Association. She meticulously plans everything and carries out her responsibilities in a calm and measured way. I have really enjoyed working with her. She has built up an amazing team around her, all working incredibly hard, for the children of Great Chart Primary School. Thank you so much to you all. I have been grateful for the support you are able to give to the school. Your contribution is invaluable.

As a school one of the challenges we continue to face is the very tight budget we receive to run the school. The rise in costs has impacted us greatly, not only including the fuel bills but also simple things such as paper and stationery items.

So the Friends' Association plays an extremely vital role. You help by:

- Raising money and enhancing the school budget
- Providing fun and interesting events throughout the year
- Supporting the school- attending new parents meetings, providing refreshments at events etc Showing everyone that you are a part of the community

Thank you for everything you have provided for the children:

- Pantomime
- Roman and Egyptian Days
- Basketball Hoops
- Theatre Production
- Book Week event
- Y1 Dinosaur Day
- Reading books
- Secured a grant from the Parish Council for some playground benches
- Amazon wishlist items

At the AGM in Jan 2024, a donation of £13,000 was agreed with the hope this could be increased to £15,000. We are very grateful to the Friends' Association as they have agreed to the following:

- Donation of £20,000

We are also grateful to an additional £3,460 which includes £2,460 for the benches, and £1,000 for the Tesco blue token scheme plus money for the basketball hoops. A huge thank you to you all.

With the additional money you have donated to us and a £10,000 donation we will be receiving from Kent Play Clubs, we would like to start to purchase some IT equipment- chrome books etc.

For the future we would like to continue providing the above activities for the children so it would be great to receive £15,000 again in Feb 2026. Any extra raised will be used to continue to update our IT equipment.

I'm really looking forward to continuing working with you all to ensure we can provide the very best opportunities for our wonderful pupils. Thank you to all of you for the part you will play in this. We really do appreciate your support.

***Following the President's report, Sally Windle gave a note of thanks from the governors. She thanked the Friends' Association for their hard work, the money raised this year and the fantastic events which have happened this year.***

## **6. Chairperson's Report**

Good Evening, and thank you to everyone attending this evening.

We have had such a fun, exciting and very successful year of fundraising for our wonderful school. I am so proud of everyone and the fantastic amount of money we have raised.

We may be a small team, but we are very dedicated and determined to make our fundraisers fun and inclusive.

Our events for 2024 included the World Book Day Character Hunt, the Easter Raffle, Someone Specials events, Bank Holiday Doughnut Fun, Frozen Fridays, Sunflower Surprise, Summer and Christmas Discos, Leavers Disco, Summer Fete, Teddy Bears Picnic, Christmas

Fair, Elfridges and of course not forgetting the Fireworks Display. (I think I've included everything! – if not I apologise as it was a very busy year!)

We were lucky enough to secure 2 grants. One from Councillor Bill Barret, which went towards purchasing two new basketball hoops. Followed by a grant from Singleton Parish Council, which went towards some new benches for the playgrounds.

This year, I am so pleased to announce that we are able to donate to the school a fantastic £20,000! This has smashed the original agreed amount of £13,000.

Sadly Khadija has decided to step down as co-vice chair, but will be staying on as very active member of the Friends Association. Khadija, thank you for all your hard work this past year! You have been an asset!

Thank you.

## 7. Treasurer's Report

### Income since last report

Date	Event	Item	Incoming
04/12/2024	Christmas Disco 2024	Ticket sales	£1,005.00
10/12/2024	Christmas Fayre 2024	Additional refreshments sales	£7.50
10/12/2024	Misc	Teddy Bear jumper sales	£30.00
13/12/2024	Elfridges 2024	Takings (donated £200 to Save the Children)	£596.50
		<b>Total</b>	<b>£1,639.00</b>

### Outgoings since last report

Date	Event	Item	Outgoing
06/12/2024	Christmas Disco 2024	Refreshments	£37.36
20/12/2024	Misc	Parking for bank run	£1.00
02/01/2025	Misc	Parentkind membership renewal	£162.00
		<b>Total</b>	<b>£200.36</b>

### Elfridges P&L

Always one of our favourite events, this year's Elfridges raised a wonderful £596.50 and £200 was donated to Save the Children for Christmas Jumper Day (50p in every £2 brought in by the children).

### Christmas Disco P&L

After costs, the disco raised a fantastic £847.50. This is just over £100 less than the 2023 Christmas disco, but still a brilliant amount and continuing to host two discos per year seems to be a good frequency to ensure decent attendance.

### Current Balance

After a large deposit just before Christmas, the current balance stands at £35,662.98 in bank, plus very limited petty cash in treasurer's possession.

### **Summary of the Year**

The financial year ran 01/08/23-31/07/24. This is the period accounting for charitable organisations is based on.

The income for the above period was £29,787.70, with expenditure of £17,051.21. This includes the £11,000 donation to the school for additional learning activities, the panto, equipment and so on.

This meant a net profit of £12,736.49 and due to the ongoing success of fundraising in the first five months of the current financial year means that the Friends Association have agreed to donate £20,000 to the school for 2025, a record amount. On top of this is the funding that was secured for purchasing the basketball hoops (along with the profits from Sunflower Surprise), the friendship bench and plants

### **BREAK**

#### **8. Voting For Committee Positions and Charitable Trustees**

The following people were proposed for committee positions.

Chairperson – Amanda Oliver

Vice Chairpersons – Sarah-Marie Collins and Katie Brown

Secretary – Nicola Bellman

Deputy Secretary – Alice Panagopoulos

Treasurer – Natalie Phillips

President – Wendy Pang

This was unanimously agreed by those in attendance.

The following people were proposed as charitable trustees:

Vicki Prigmore, Michelle Noakes & Claire Tanton

This was unanimously agreed by those in attendance.

#### **9. A.O.B.**

None

**Friends Association of Great Chart Primary School Committee Meeting**  
**Tuesday 14<sup>th</sup> January 2025- 8pm - Great Chart School**

**1. Present**

Amanda Oliver, Khadija Hamid, Kate Brown, Sarah-Marie Collins, Natalie Phillips, Wendy Pang, Paula High, Jenny Thomas, Sally Windle, Vicki Prigmore, Hayley Evison, Michelle Noakes, Alice Panagopoulos, Shelly King, Claire Tanton, Samuel Ogbaide, Jill Collins, Nicola Bellman, Jennifer Keen, Dalia Abou Khair.

**2. Apologies for absence**

None

**3. Conflicts of Interest**

Nicola Bellman – Governor at Goats Lees Primary School, Trustee of Towers Tiny Tots

**4. Minutes From The Previous AGM**

Minutes were accepted as a true record of the meeting with no matters arising.

**5. Chair's Report**

Good Evening, and welcome to our first meeting of 2025! I hope everyone had a lovely Christmas and new year!

Since the last meeting, we have held Elfridges and the Christmas Discos, which went well! Thank you to everyone who helped!

Moving forward we have the Movie Night happening Friday 7<sup>th</sup> February, World Book Day Character Hunt, Someone Special, Easter Raffle and the Spring Bunny Fun Run to keep us busy until April!

We also have a big preloved uniform sale happening this Thursday in the school hall. If anyone can help, please let me know.  
Thank you

**6. Movie Night**

Will be held on Friday 7<sup>th</sup> February.

This time, there will be an event for EYFS and their parents will also be invited to attend.

EYFS – 3pm – 3.30/3.35pm

£3 for 1 child and an adult. Small Cookie and Drink

Film Choices:

ZOG (26mins)

Gruffalo (27mins)

Room On The Broom (25mins)

Year 1 & 2 – 3.50pm (4pm Start) – 5.30pm

£5 to include drink and snack

Film Choices:

Secret Life of Pets (90mins)

Hotel Transylvania (91mins)

Minions (91mins)

Year 3, 4, 5 & 6 – 5.50pm (6pm Start) – 7.30pm

£5 to include drink and snack

Film Choices:

Secret Life of Pets (90mins)

Inside Out (95mins)

Encanto (102 mins)

Helpers

EYFS: Amanda, Sarah-Marie, Kate, Jen, Alice

Key Stage 1: Amanda, Sarah-Marie, Kate, Nicola, Khadija, Alice, Shelly

Key Stage 2: Amanda, Sarah-Marie, Kate, Nicola, Khadija, Jen

It was agreed that EYFS will receive mini Jammy Dodgers and a drink and Key Stage 1 & 2 will receive crisps, mini Jammy Dodgers and a drink. Older children can choose between milk or apple juice. Due to allergies, no external snacks will be allowed.

Natalie will set up the Sum up shop so children can choose between milk and apple juice at booking. This will go live ASAP and close 5pm Tuesday 4<sup>th</sup> February.

## 7. **Spring Bunny Fun Run**

This will be held on Friday 4<sup>th</sup> April.

A parent raised concerns about the cost of Friends' events so this event will be free to participate in although we will be asking children to be sponsored for those who can afford to do so.

The event will consist of a Spring / Rabbit themed obstacle course which the children will try to complete.

Children will be able to wear Bunny Ears if they wish to, to add to the fun of the course.

## 8. **Any Other Business**

None

## 9. **Important Dates - Future Events**

Thursday 16<sup>th</sup> January – Preloved Uniform Sale

Friday 21<sup>st</sup> March - Donations for Someone Special Sale

Friday 28<sup>th</sup> March - Someone Special Sale

Monday 31<sup>st</sup> March- Easter Raffle Draw

Friday 4<sup>th</sup> April – Spring Bunny Fun Run

Tuesday 22nd April - Sunflower Surprise  
Friday 2nd May - Doughnut Sale  
Friday 16th May - Disco  
Friday 23rd May - Doughnut Sale  
Friday 6th June - Donations for Summer Fete  
Friday 6th June - Frozen Fridays Start  
Friday 13th June - Someone Special Sale Friday  
Saturday 21st June - Summer Fete  
Saturday 12th July - Y6 Leavers Party

**10. Dates For Future Meetings**

Tuesday 11th February  
Tuesday 12th March  
Tuesday 29th April  
Tuesday 20th May  
Tuesday 17th June  
Tuesday 1st July