

Friends Association of Great Chart Primary School Committee Meeting
Wednesday 22nd March 2023- 7pm - Great Chart School

1. Present

Natalie Hubbard, Vicky Prigmore, Wendy Pang, Sarah-Marie Collins, Natalie Phillips, Paula High, Jenny Thomas, Michelle Noakes, Jennifer Keen, Chantelle Bennett, Katie Brown, Alice Panagopoulos, Claire Tanton

2. Apologies

Shelly King

3. Minutes of the Previous Meeting

Accepted as a true account of the meeting, other than the date is incorrect at the top. Sarah-Marie to correct and send out the minutes again.

4. President's Report

Welcome to our March meeting.

The children really enjoyed the 'Buy Something for Someone Special' sale and it was great to see how well supported it was. Thank you for all your hard work and planning. I was extremely touched as I received a gift from one of the Y6 children. Bless him!

It was very nice to receive a donation from a very kind parent too.

KS2 children were entertained by M&M productions with a production of Oliver Twist. It was amazing to see how this wonderful classic had been adapted to include familiar songs to engage the children, whilst still focusing on the story.

Thank you to the Friends' Association for providing this opportunity for our children. Hopefully you will be well supported with the Easter Raffle. It looks as though you have some tasty donations!

We are looking forward to hearing your plans for the Summer Term: school discos, Summer Fete and also the Leavers' Party.

Thank you once again for all your support.

5. Chairperson's Report

Hello and welcome to our March meeting!

Our most recent event, the Someone Special Gift Shop, was a great way of involving our new members. It was lovely having you there. The children really do enjoy the experience of the shop and you helped them and us with your enthusiasm so thank you.

Our next event is a new one for us so hopefully it'll be successful. Selling raffle tickets for the Easter Egg Raffle has been an issue due to sickness but it's great to offer a new way to raise funds.

We have lot of planning to do for our usual fundraisers and we are excited for the new ones too. Please do bring your ideas and feel free to share them.

6. Treasurer's Report

Outgoings

Event	Item	Outgoing
Fireworks 2022	Missed VAT amount	£275
	Total	£275

Income

Event	Item	Incoming
Someone Special		£775
Giftshop	Takings	
Easter Raffle	Card ticket sales to date	£13.76
	Total	£788.76

*Tesco donated us £10 worth of wrapping paper for the Someone Special Giftshop.

Current Balance

£7,773.17 in bank, plus cash in treasurer's possession.

7. School Disco

To be held on 19th May, as long as Mr. Beck is available

4pm-5pm – Year 1 & 2

5:15pm – 6:15pm – Year 3 & 4

6:30pm – 7:30pm – Year 5 & 6

We will need at least 12 volunteers to help with each session as we wish to adhere to an adult to child ratio of 1:10

Volunteers: Katie, Chantelle, Vicki, Natalie H, Claire, Sarah-Marie, Alice

Natalie P is also hoping to help.

Some volunteers will need to be DBS checked. Their DBS number will need to be added to the planning spreadsheet.

Some volunteers will need to be first aid trained. Katie, Jennifer and Claire all hold first aid qualifications.

Tickets will be £5 and will include a drink and crisps. Parents will need to complete a permission form which will include details of allergies or medical needs.

These children will wear a wrist band so they are recognisable.

Sarah-Marie to design a poster and tickets. Tickets to state that this is children only.

Wands will be available for sale outside of the disco. £5 each.

Tattoos to be ordered in bulk. Children will bring 50p if they would like one.

Volunteers will be needed to sell tickets in the week leading up to the disco.

Interim meeting to discuss the disco will be held on Wednesday 19th April at Singleton Barn

8. Summer Fete

To be held on Saturday 24th June

We would like to make the event bigger this year and discussed using the field.

Concerns were raised about the ability to move all the tables up to the field.

The field will be used for entertainment which does not require a table such as animals and the bouncy castle.

Stalls and games to be on the playground as usual.

Entertainment arena to be on the field to allow more space for the spectators.

Having external vendors was discussed and concerns were raised that these would detract from the stalls raising money for the Friends' Association. It was decided to just have external food vans for the event. Vicky will talk to Bobby about hiring a freezer to sell ice

creams rather than having an ice cream van.

The Temporary Events license means we can sell alcohol as long we have no more than 500 people on site. It was agreed to have a Pimms tent.

Vicky will speak to Luan about who we have previously hired a bouncy castle from.

Alice will speak to her husband to see if we could have a police car.

Vicky will speak to Aldington Fire Station to see if they would bring a Fire Engine.

Raffle – It was agreed that we would have a £100 cash prize. Sarah-Marie to write around to businesses for more prizes.

9. Year 6 Leavers' Disco

To be held on Saturday 15th July at 7pm

Setting up will happen from 4pm

The Disco has been booked.

Tickets to be £12

Sarah-Marie to contact Dominos Pizza to see if they will donate pizzas again

Natalie P to hire the ice cream van

Natalie H will speak to Special and Silver about a special keepsake

10. Fireworks

To be held on Sunday 5th November

Vicki has been investigating new fireworks companies.

Fireworks with accompanying music lasting for 15 minutes will be £1700 ex. VAT

Vicki to book this company once she has checked they are BPA Licenced

Ambulance is booked for the event.

11. AOB

Christmas Market and Ice Rink event and the Scavenger Hunt will be discussed at our next meeting

Dates of Next Meetings

Wednesday 19th April (Informal meeting to discuss the school disco)

Wednesday 24th May 2023

Wednesday 21st June 2023

Wednesday 5th July 2023