

Friends Association of Great Chart Primary School Committee Meeting
Tuesday 22nd October 2024- 7pm - Great Chart School

1. Present

Amanda Oliver, Kate Brown, Khadija Hamid, Sarah-Marie Collins, Jenny Thomas, Vicki Prigmore, Nicola Bellman, Jennifer Keen.

2. Apologies

Wendy Pang, Natalie Phillips, Claire Tatton, Michelle Noakes

3. Conflicts of Interest

Amanda Oliver – Chair of Great Chart & Singleton Pre School Committee

Nicola Bellman – Governor at Goats Lees Primary School, Trustee of Towers Tiny Tots

4. Minutes of the Previous Meeting

Accepted as a true account of the meeting with no matters arising.

5. President's Report

Welcome back to our October meeting. Please could I send my apologies for this evening, however I leave you in the very capable hands of Mrs Thomas.

The Friends' Association members are in full swing planning some great events throughout this year. The children had a really lovely time at their PJ party on Friday and it was lovely seeing them all snuggled up together watching a movie. Such a lovely idea for the children to finish off the week.

Everyone is really looking forward to the firework event in a couple of weeks time and I know a lot of planning and preparation goes on behind the scenes weeks beforehand. Please could I wish you all the best.

Christmas is around the corner too and it is nice to have the Christmas Fayre reignited into the events calendar. I'm sure you will receive lots of support on the day as people start to celebrate the festive season. School discos and Elfridges are also round the corner so plenty of Christmas cheer is heading our way.

Thank you so much for securing some playground benches for the children via the Parish Council's grant. We will definitely have a think about what we can suggest for next year.

We are extremely grateful for everything the team does to support the school so thank you for all of the efforts you have made already. Thank you to you all.

6. Chair's Report

Good Evening, and thank you to everyone attending.

A massive thank you to everyone who helped at the Movie night on Friday. After the first session we managed to work out how to run things, and get everyone in and started on time for the 2nd showing. I think the children who attended enjoyed themselves. However, next time maybe we need to have Year 1 and Year 2 on their own, as maybe the Year 3 children had the short straw. But it's something to think about.

Firework night is fast approaching. Thank you to everyone who has volunteered to help. We are still putting a shout out as ideally could do with 1 or 2 more helpers on the night. Sales have been steady online, hopefully next week will pick up so do spread the word. Krispy Kremes are now available to pre-order on line! Thank you to those who are selling this week after school!

Christmas Fair is nicely coming along together.

I did receive an email from a parent. They were wondering if we could relook at the prices of our events or to see if we could hold any free events. I didn't think our events were too pricey? I have replied, and having also spoke to Mrs Pang about this, said if there is any family struggling to pay for a disco ticket / Elfridges etc then we can definitely accommodate this. We don't want to advertise this and have people just taking the mickey. Going forward, maybe Mrs Ostridge could contact the families she knows may struggle and appreciate some help.

While I was in a meeting with Mrs Pang, we were joined by the Kent Play Leader, who used to run the afterschool club here. They are now sadly no longer running, as someone else has taken over. This has meant that there was some surplus money. They are going to kindly donate about £10,000 to us. As they are a charity, the money has to come to another charity. So when Mrs Pang wants the money, we can then transfer to the school. But that was a very nice and welcomed surprise.

We have so much planned until Christmas, so any help is always welcomed!

7. **Treasurer's Report**

Regular Income and Outgoings

Due to our having several items for sale in our Sum Up Shop, a summary of the income from the ticket sales will be given post the closure of the events, as we have to work this out from the order reports where the money is paid out as a total per day for all sales and not split by item.

Therefore, the regular income and outgoings statement will be submitted in the next treasurer's report.

Submission of Accounts

We have been connected via Vicki Prigmore to an accountant who will conduct the examination of accounts needed. Thank you to Vicki for this.

Current Balance

As of 16th October 2024, we have £25,138.13 in the bank, plus petty cash in the treasurer's possession.

8. **Fireworks Night**

We are almost there with fireworks preparations.

Natalie to order sparklers, tea, coffee, milk, sugar, fizzy drinks and water.

More hot chocolate is needed this year. Vicki is kindly donating some

Wands and candy floss are all ready to go.

Krispy Kremes will be picked up on the morning.

Volunteers to arrive before 4pm. If anyone can arrive for 3pm to help with setting up tables etc, that would be very much appreciated!

The fireworks team is arriving about midday to set up.

Ambulance is due to arrive from 4pm

Natalie to contact Two Tones to confirm when they will be arriving.

9. **Christmas Fair**

If anyone is free, Monday 25th November, we are wrapping the grotto presents. This will be in the Community Room.

Also Wednesday 27th November, from about 1.30pm, and Friday 29th November, all day, we will be Christmas prepping if anyone is free.

We decided to give the colour in mugs as the Father Christmas gift. We felt it covers a range of ages, and genders. Children under 1 year booked on will receive a little book.

10. **Any Other Business**

None

11. Important Dates - Future Events

Sunday 3rd November - Firework Event
Sunday 1st December – Christmas Fair
Friday 6th December – Christmas Disco
Friday 6th December - Donations for Elfridges (Non Uniform Day)
Friday 13th December - Elfridges
Friday 21st March - Donations for Someone Special Sale
Friday 28th March - Someone Special Sale
Monday 31st March- Easter Raffle Draw
Tuesday 22nd April - Sunflower Surprise
Friday 2nd May - Doughnut Sale
Friday 16th May - Disco
Friday 23rd May - Doughnut Sale
Friday 6th June - Donations for Summer Fete
Friday 6th June - Frozen Fridays Start
Friday 13th June - Someone Special Sale Friday
Saturday 21st June - Summer Fete
Saturday 12th July - Y6 Leavers Party

12. Dates For Future Meetings

Tuesday 19th November
Tuesday 10th December
Tuesday 14th January AGM
Tuesday 11th February
Tuesday 12th March
Tuesday 29th April
Tuesday 20th May
Tuesday 17th June
Tuesday 1st July