

Friends Association of Great Chart Primary School Committee Meeting

Tuesday 14th October 2025 – 7pm – Great Chart School

1. **Present** Amanda, Sarah-Marie, Kate, Nicola
2. **Apologies** Natalie, Alice, Michelle, Claire and Vicky

Meeting was not Quorate with 5 trustees so no voting will take place at the meeting

3. **Minutes of the Previous Meeting** agreed

4. **Matters Arising** Nothing.

5. **President's Report**

Welcome back to our October meeting.

The Friends' Association members are in full swing planning some great events throughout this year. The children had a really lovely time at their discos on Friday and it was lovely seeing them all enjoying themselves.

KS2 pupils enjoyed the Ultimate Singing Day with Alex McNeice. It was so lovely to see and hear our children sing confidently and with gusto. Thank you for providing this opportunity for them.

Everyone is really looking forward to the firework event in a couple of weeks time and I know a lot of planning and preparation goes on behind the scenes weeks beforehand. Please could I wish you all the best.

Christmas is around the corner too so it will be busy, busy, busy- PJ Parties and Elfridges are heading our way. We are extremely grateful for everything the team does to support the school so thank you for all of the efforts you have made already. Thank you to you all.

6. **Chairperson's Report**

Good Evening and thank you to everyone attending this evening.

A big thank you to those who helped at the disco on Friday, after a few ticket hiccups, I am pleased to say that it went well!

Going forward before movie night and the next discos, I think we need to rethink the cut off time, as this is causing a few issues. Sarah-marie did suggest about having an early bird ticket, so people who book before the "cut off" will get the tickets for £5, anyone who wants to purchase tickets after that will be charged £7. Definitely something to think about!! I am pleased to say that our logo is now all digitalised and in use! I think it's safe to say we are all happy with it! A big thank you to Nicola for contacting her friend at Logo that Polo, who put up with all our edits!

Thank You

7. Treasurer's Report

Income since last report

Date	Event	Item	Incoming
29/09/2025	Fireworks 2025	Ticket sales	£307.33
30/09/2025	Fireworks 2025	Ticket sales	£50.70
01/10/2025	Fireworks 2025	Ticket sales	£112.11
02/10/2025	Fireworks 2025	Ticket sales	£74.34
03/10/2025	Fireworks 2025	Ticket sales	£70.19
06/10/2025	October 2025 Disco	Ticket sales	£5.00
06/10/2025	Fireworks 2025	Ticket sales	£272.50
07/10/2025	Fireworks 2025	Ticket sales	£56.06
08/10/2025	Fireworks 2025	Ticket sales	£44.84
09/10/2025	Fireworks 2025	Ticket sales	£22.42
09/10/2025	October 2025 Disco	Ticket sales	£990.00
Total			£2,005.49

Outgoings since last report

Date	Event	Item	Outgoing
03/10/2025	Misc	Hi vis vests	£15.98
08/10/2025	Misc	New lightbulbs	£7.64
09/10/2025	October 2025 Disco	Refreshments	£27.28
09/10/2025	October 2025 Disco	DJ	£100.00
Total			£150.90

October Disco P&L

In the end we sold only one ticket less than forecast, meaning that with the lower cost of the DJ and other outgoings being lower than forecast (no expenditure on materials), we came in with a profit of £867.72, which is £97.72 higher than forecast.

Current Balance

The current balance stands at £23,744.72 in the bank, plus £100 petty cash in the treasurer's possession.

Budget

Nett we are at -£118.37 for events against budget to date for 2025. No deposits yet for the wreath making, so need to understand if this will be going ahead, as this would make up the deficit.

8. **Fireworks** – Ticket sales are slowly taking off but we are not too worried as yet as they usually pick up nearer the time. Letters have been written to be sent to residents and will be posted on the fence line nearer the time. We have a good level of helpers and all stalls are covered thank you to all volunteers we will not refuse any further marshals should they come forward. Please can all helpers arrive by 4pm, Amanda will circulate a message to all helpers with further information. **ACTION** Wand order was agreed prior to meeting with all officers and is to be made **ACTION**

It has been agreed that Natalie and Nicola will be counters for this event and 4 door fobs will be required.

9. Christmas Raffle

Tickets have now been designed and ordered to be given out in school 3/11 **ACTION**

It has been agreed that there will be £100 cash prize prior to meeting and other prizes have been donated already including panto tickets and hampers.

10. Wreath Making

This has been booked for the 27th November at £50 Lavender Hut is happy to come for no minimum number we currently have 7 booked on and little out lay as we already have prosecco and nosecoco

11. AOB

Uniform sale on 16th October discussed how it is a shame we cannot store non branded uniform for sale as we get a lot of donations. Nicola said she will speak with the parish council and singleton hall if they have any space for a locked cupboard.

There was a special mention to DJ Mia who has gone down a storm at the recent discos.

Dates of Next Meetings

18th November 2025

9th December 2025

13th January 2026 AGM

Upcoming Events

2/11 fireworks

27/11 wreath making

5/12 film night

5/12 donations for Elfridges

12/12 Elfridges

Actions from Meeting

- Firework wand order
- Christmas Raffle Tickets ordered and given out