

Friends Association of Great Chart Primary School Committee Meeting

Tuesday 17th June 2025 – 7pm – Great Chart School

1. **Present** Amanda, Sarah-Marie, Kate, Nicola, Natalie, Michelle, Claire.
2. **Apologies** Vicky and Alice
3. **Meeting is Quorate with 5 trustees**
4. **Minutes of the Previous Meeting** agreed
5. **Matters Arising** Nothing.

6. President's Report

Welcome to our June meeting. Apologies for not joining you this evening but I leave you in Mrs High's very capable hands.

Thank you for adding another new event to your long list: The Quiz Night. I'm sure all of those who attended had a great time and it was lovely to put on something just for adults so that they were able to relax on a Saturday evening. Firstly, could I thank Amanda and Kate for representing the Friends' Association at our recent New Parents Evening. Ever ready to raise funds, they were busy selling pre-loved uniform! Plus Amanda gave a great speech outlining how the Association supports the school. Well done to you both. Since our last meeting in May you have continued to keep yourselves busy with the Doughnut and very popular Frozen Friday Sales plus the Someone Special Sale. I'm sure their chocolate treat made a 'special' someone very happy at the weekend. We are really looking forward to joining you at the Summer Fete and will be keeping our fingers crossed that it is a successful day. Many thanks for your continued support and the amazing role you play.

Mrs Pang

7. Chairperson's Report

8. Treasurer's Report

Income since last report

Date Event Item Incoming

21/05/2025 Summer Fete 2025 Sponsorship £125.00

21/05/2025 May 2025 Disco Ticket sales under wrong categorisation £19.72

22/05/2025 Summer Fete 2025 Sponsorship £50.00

28/05/2025 June 2025 Quiz Ticket sales £61.42

30/05/2025 May 2025 Disco Ticket sales under wrong categorisation £9.86

30/05/2025 June 2025 Quiz Ticket sales £5.12

02/06/2025 June 2025 Quiz Ticket sales £46.08

02/06/2025 Summer Fete 2025 Krispy Kreme Donut sales £7.29

04/06/2025 June 2025 Quiz Ticket sales £10.24
 05/06/2025 June 2025 Quiz Ticket sales £10.24
 06/06/2025 June 2025 Quiz Ticket sales £10.24
 07/06/2025 June 2025 Quiz Games £103.00
 09/06/2025 June 2025 Quiz Ticket sales £30.72
 09/06/2025 Frozen Fridays 2025 Card sales £58.52
 10/06/2025 Summer Fete 2025 Sponsorship £200.00
 11/06/2025 Summer Fete 2025 Krispy Kreme Donut sales £35.10
 12/06/2025 Uniform Sales Card sales £28.50
 13/06/2025 Frozen Fridays 2025 Card sales £141.14
 13/06/2025 Summer Fete 2025 Krispy Kreme Donut sales £7.29
 13/06/2025 Father's Day 2025 Takings £724.30
 16/06/2025 Summer Fete 2025 Sponsorship £25.00
 Total £1,708.78

Outgoings since last report

Date Event Item Outgoing

20/05/2025 Summer Fete 2025 Candy floss £217.00
 27/05/2025 Leavers Party 2025 Leavers books £163.20
 29/05/2025 Summer Fete 2025 Refreshments £84.00
 03/06/2025 Frozen Fridays 2025 Ice creams £97.65
 05/06/2025 Summer Fete 2025 Equipment £19.96
 10/06/2025 Summer Fete 2025 Champagne flutes £23.40
 13/06/2025 Summer Fete 2025 Equipment (Lamination pouches) £7.79
 13/06/2025 Sports Day 2025 Freeze poles £28.80
 13/06/2025 Summer Fete 2025 Refreshments £3.12
 13/06/2025 Frozen Fridays 2025 Ice creams £50.25
 16/06/2025 Summer Fete 2025 Refreshments (Doughnuts) £181.74
 Total £876.91

Quiz Night P&L After a slow start with ticket sales, we ended up with nine teams and a great evening was had by all. As it was a cost-free event, all ticket sales and the raffle and Heads & Tails

game takings were profit. The event therefore raised £307.77. Thanks to Quizmaster Adam for creating the rounds and running such a fun quiz for us.

Someone Special (Father's Day) Shop

We raised £269.58 after the cost of the chocolate bars. This is a relatively straightforward event to run, but lowprofit due to the high cost of the chocolate.

Leavers Party Just as a discussion point, we will be able to keep the ticket price at £13 again this year, which will include a disco, autograph book, keyring, souvenir photo, pizza, ice cream, crisps, sweets, chocolate and drinks.

Current Balance

The current balance stands at £16,346.09 in the bank, plus £100 petty cash in the treasurer's possession and recent takings from events which will be used as float for the summer fete.

9. **Summer Fete**- Voted in counters Natalie and Khadija. £700 of sponsors for stalls. Great feed back from one sponsor about exposure, Strawberries 10 x punnets 2 for Pimms ordered Ice creams order selection of flavours of tubs agreed, as well as doubles, smarties. Just over 200 ice creams. Prosecco and no secco to be brought in Friday. Ice buckets from the pub to be asked. Jugs for Pimms from Shelley, Kate. Bouncy time was extended
10. **Frozen Friday** will go ahead 20th June helpers Kate, Nicola, Natalie, Sarah Marie ordered agreed.
11. **Sports Day** -Leftover ice creams will be for sports day, Sarah Marie, Michelle and Amanda morning. Claire and Nicola afternoon selling.

12. **AOB** No

Dates of Next Meetings

Tuesday 1st July

Upcoming Events

Saturday 21st June 2025- Summer Fete 1pm – 4pm

Saturday 12th July 2025- Y6 Leavers Party 7pm – 9pm

Actions from Meeting

- Completed