

Friends Association of Great Chart Primary School Committee Meeting

Tuesday 11th February 2025 – 7pm – Great Chart School

1. Present

Kate Brown, Sarah-Marie Collins, Wendy Pang, Alice Panagopoulos, Michelle Noakes, Claire Tanton, Natalie Phillips, Vicki Prigmore and Nicola Bellman.

2. Apologies

Amanda Oliver and Jennifer Keen

3. Minutes of the Previous Meeting

Accepted as a true account of the meeting.

4. President's Report

Welcome back to our February meeting. It was lovely to see so many parents supporting the AGM in January. Thank you to all those who took on Officer and Trustee roles: it was great to see so much enthusiasm. Thank you also for the amazing donation you have made to the school: Chrome books are on order!

Looking ahead to the remainder of the school year, you already have so much planned and to look forward to.

The PJ parties were once again a great success and the children really enjoyed cosying up with their friends to watch a popular film on a Friday night. Thank you for running this event.

This term is a busy one for you too:

- World Book Day Scavenger hunt
- Easter Raffle
- Someone special sale
- Sponsored bunny hop

Although I have been posting my thanks to parents for the Amazon Wishlist items, we have been overwhelmed with the support and the teachers have been really pleased to add these special items to their classroom resources. It's like Christmas every day at the moment!

On the 28th March KS2 will be watching a theatre production of Alice In Wonderland. It's so lovely to have this company perform to the children. Although very expensive, they always put on an amazing show and help bring a little of the theatre world to the school.

Thank you once again for all your support.

Future Events

Monday 17th March 2025- Easter Raffle – Start Selling Raffle tickets 2 weeks

Friday 21st March 2025- Donations for Someone Special Sale am

Friday 28th March 2025- Someone Special Sale

Monday 31st March 2025- Easter Raffle Draw

Friday 4th April- Sponsored bunny hop
Tuesday 22nd April 2025- Sunflower Surprise – 1 week
Friday 2nd May 2025- Doughnut Sale
Friday 16th May 2025- Discos – YR1&2 4pm-5pm / YR3 & 4 5.15pm- 6.15pm / YR5 & 6 6.30pm – 7.30pm
Friday 23rd May 2025- Doughnut Sale
Friday 6th June 2025- Donations for Summer Fete
Friday 6th June 2025- Frozen Fridays Start
Friday 13 th June 2025- Someone Special Sale Friday
Saturday 21st June 2025- Summer Fete 1pm – 4pm
Saturday 1 th July 2025- Y6 Leavers Party 7pm – 9pm

Meeting Dates for 2024-25 7pm

Tues 11th March
 Tues 29th April
 Tues 20th May
 Tues 17th June
 Tues 1st July

5. Chairperson’s Report

Good evening and thank you for attending this evening. I am sorry that I am not here, but you are in the safe hands of Sarah-Marie and Kate. A big thank you to you both! A big thank you to everyone who helped at the Movie Night, I think it was another successful evening. I think we may have upset a few people who wanted to book after the deadline. But going forward this is something we will continue. We’ve got a few busy weeks coming up. We’ve got the world book hunt character hunt, Easter Raffle and the Bunny Hop.

Yet again, thank you for all your help and support

6. Treasurer’s Report

Date	Event	Item	Incoming
16/01/2025	PJ Party Feb 2025	Ticket sales	£5.12
17/01/2025	Uniform Sales	Card sales	£61.92
17/01/2025	PJ Party Feb 2025	Ticket sales	£5.12
21/01/2025	Misc	Kent Play Clubs donation	£10,555.77
21/01/2025	PJ Party Feb 2025	Ticket sales	£195.05
22/01/2025	PJ Party Feb 2025	Ticket sales	£25.60
23/01/2025	PJ Party Feb 2025	Ticket sales	£75.34
24/01/2025	PJ Party Feb 2025	Ticket sales	£52.42
27/01/2025	PJ Party Feb 2025	Ticket sales	£100.45
28/01/2025	PJ Party Feb 2025	Ticket sales	£70.95

29/01/2025	PJ Party Feb 2025	Ticket sales	£39.50
30/01/2025	PJ Party Feb 2025	Ticket sales	£113.13
31/01/2025	PJ Party Feb 2025	Ticket sales	£33.89
03/02/2025	PJ Party Feb 2025	Ticket sales	£104.84
04/02/2025	PJ Party Feb 2025	Ticket sales	£71.68
05/02/2025	PJ Party Feb 2025	Ticket sales	£63.88
		Total	£11,574.66

PJ Party P&L

Making the most of our film licence, we ran another successful PJ party, with the total profit after the cost of the refreshments being £855.34. This is wonderful, well done to all involved.

Kent Play Clubs donation

After the closure of the organisation, the surplus funds were donated to us for onward transfer to the school. The sum donated is £10,555.77 and will be sent to the school in the new financial year.

Current Balance

The current balance stands at £47,136.01 in bank, plus very limited petty cash in treasurer's possession. This will reduce once the school has invoiced for this year's contribution.

7. World Book Day Hunt

£2.00 per map, same route as last year.

Little Music Stars kindly pledged £50 for book hunt prizes, which was gratefully received by the meeting.

Sarah Marie Collins advised that we would need a further £50 worth of books to ensure that all participants would receive a prize. It was agreed that Kate Brown would put up another post on social media to ask for a further £50 donation for the Hunt. Kate Brown suggested to the meeting that if we were to add the amount that we were looking for on the post, that this may be more successful as the business would know the amount they would be committing to. The other attendees of the meeting agreed that this was a good idea.

Sarah Marie Collins addressed the Treasurer, Natalie Philips, and asked whether we could use some of the money raised from previous events in the bank account to fund the prizes. Natalie Philips did not agree this as she advised the meeting that the book hunt event did not generate very much money and therefore, it was not a sensible use of capital in the bank. If a further donation from a local business could not be secured via social media, Alice Panagopoulos would attend upon The Works in Ashford Town centre to see if they would be able to assist.

8. Easter raffle

Tickets to go on sale on the 17th March 2025. The draw is to be made on the 31st March, so that this allows 5 days before the end of term for winners to collect their raffle prizes. Alice

Panagopoulos reminded the meeting that if a draw was to be held at a future date, the raffle tickets are required to show the date of the draw on the raffle ticket, or this would be breaking regulations set out in the Gambling Act 2005. It would not be sufficient to simply use the tear off raffle tickets without the draw date on them. Alice Panagopoulos informed the meeting that this is only sufficient when the raffle tickets are being sold at an event where the draw is to be made the same day. It was suggested therefore that we would need to have the raffle tickets for the Easter Raffle professionally printed. Natalie Philips reminded the meeting that this would cost about £100, which was a lot of money considering how much money the event usually generated. It was suggested by Kate Brown that instead of a raffle could we instead do a pick a number and charge £1 per entry. It was suggested that we would make a large Easter egg containing 750 squares, each with a corresponding number, so that we could avoid falling foul of the Gambling Act 2005. The meeting agreed that this would be the best way forward and it was agreed that Alice Panagopoulos would make the board for the pick a number. It was also decided that so that we did not duplicate numbers, on days that we would be selling the squares on the "pick a number", we would have to just sell one side of the playground.

9. The Something Special Sale

The "Something Special" sale was briefly discussed and it was noted that the non-school uniform day when donations would be collected was to be held on the 21st March. Volunteers would be required to collect the donations in the meeting, to be arranged nearer the time.

10. Bunny hop

To be held on Friday 4th April in the morning. Sarah Marie Collins advised the meeting that as this was to be held in the morning, we would need some volunteers to help set up the assault course on the field. It was agreed by Wendy Pang that the teachers would be there to supervise the children taking part in the Bunny Hop and therefore, we would not need a large group of volunteers for the event.

11. Any Other Business

None.

12. Dates of Next Meetings

Tuesday 12th March

Tuesday 29th April

Tuesday 20th May

Tuesday 17th June

Tuesday 1st July